

Office Facilities Management Excellence

Strategising for office planning, space management and performance measuring to increase working efficiency and improve business productivity!

Renaissance Shanghai, Pudong

4th & 5th December 2008

Spacing and zoning is what you make of it. It works best when it is based on a vision and closely tied to the comprehensive plan

Edward T. McMahon

Effective facilities management, combining resources and activities, is vital to the success of any organisation. At a corporate level, it contributes to the delivery of strategic and operational objectives. On a day-to-day level, effective facilities management provides a safe and efficient working environment, which is essential to the performance of any business - whatever its size and scope.



Your international facilitator:

Ir. Dr. John D. Gilleard Partner
The Sloane Partnership

Former President

Hong Kong Chapter of International Facility Management Association (IFMA)

Former Associate Dean of the Faculty of Construction & Land Use,
Professor / Head, Department of Building Services Engineering
Hong Kong Polytechnic University (PolyU)

Benefits of attending:

- **Grasping** a clear understanding of modern FM and **debating** key issues
- **Recognising** the importance of human factors in FM and **retaining** a quality driven workforce
- **Understanding** the role of technology for cost reduction and **maximising** the value of your property
- **Analysing** different outsourcing models and **mastering** FM strategies
- **Enhancing** the management of your operations and **increasing** FM efficiency
- **Gaining** the knowledge of FM changes and **improving** FM leadership
- **Exploring** new tools to measure FM performance and **benchmarking** FM excellence

Testimonials:

"John has made a leading contribution to the international FM educational community and profession by building one of the strongest graduate [MSc] programmes in Facility Management in the world."

Professor Keith Alexander IFMA Fellow, Director
Centre for Facilities Management
University of Salford, Greater Manchester, UK

"Many thanks for last night's seminar. It was great and very helpful in further developing my FM knowledge."

Ms. Arnald Ng Pui-shan CFM, Account Manager
ISG Asia, Hong Kong

"Thanks for delivering your interactive training sessions on the topics of life cycle costing and churn / chargeback. The training material was very useful and your presentation was rated very highly."

Daphne Chan Manager HRO
Synergis Management Services Ltd, Hong Kong

"I am truly grateful that you took time off from your busy schedule to share your thoughts and ideas on Facility Management at last week's conference. The overall feedback for the conference was most positive with the participants rating your presentation 'very good', commenting that your talk was clear and very informative."

M2 ASIA SDN BHD, Malaysia

marcus evans training courses are structured to provide intense and practical training. Our format:

- Combinations of educational presentations, productive in-session assignments and participant collaboration to provide actionable learning
- Strictly limited numbers to allow for greater interaction and one-on-one interaction with the trainer
- Detailed pre-course questionnaires to allow you to tailor the programme to address your individual concerns
- Hard copy of presentation materials and tools

Pre-course questionnaire:

To ensure that you gain maximum benefit from the event, a detailed questionnaire will be sent to you to establish some of your background information and exactly which of the topics covered in the seminar are of major importance to you and major issues related to those topics. The course trainer will analyse the completed forms. As a result, we ensure the course is delivered at an appropriate level and that relevant issues will be addressed. The comprehensive course material will enable you to digest the subject matter in your own time.

Endorser

Media Partner



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