



## *Overview of TEFMA and a Presentation on the objectives of the Benchmarking Survey*

- Guest Speaker** : **Robert Kelly**  
*Director, Buildings and Grounds Office at Macquarie University, Sydney*
- Date** : **7 March 2005 (Monday)**
- Time** : **From 7.00 p.m. to 9.00 p.m.**
- Place** : **Rm UR2 SCOPE, 8/F United Centre, 95 Queensway, Admiralty, Hong Kong**
- Cost** : **\$100 per person for Members**  
**\$180 per person for Non-members**

The closing date for reservation is **Monday 21 February 2005**.

Cheque should be made payable to "The HKIFM". Interested parties please complete and return the below slip together with the cheque to the HKIFM, Unit C 35/F Morrison Plaza, 5-9A Morrison Hill Road, Wanchai, Hong Kong, by mail or direct debit to our Bank of East Asia Account #514-40-55007-8 and fax the pay-in slip back to 25374426.

### RESERVATION FORM

#### **Overview of TEFMA and Presentation on the objectives of the Benchmarking Survey (CPD002/05)**

The **closing date** for reservations is **Monday 21 February 2005**

Name: \_\_\_\_\_ Membership No.: \_\_\_\_\_

Contact No.: \_\_\_\_\_ Mobile Phone No.: \_\_\_\_\_ Fax No.: \_\_\_\_\_

No. of Reservation: \_\_\_\_\_ Chq. Amt.: \_\_\_\_\_ Chq. No.: \_\_\_\_\_ made payable to "The HKIFM"

#### The Hong Kong Institute of Facility Management ADMISSION TICKET/OFFICAL RECEIPT

(THE ORIGINAL OF THIS ADMISSION TICKET MUST BE PRESENTED AT THE EVENT)

#### **Overview of TEFMA and Presentation on the objectives of the Benchmarking Survey (CPD002/05)**

Monday, 7 March 2005, from 7:00p.m. to 9:00p.m.

Reservation Fee HK\$..... for ..... person(s), cash/chq #..... made payable to "HKIFM"

Name in full: .....

Correspondence Address: .....

#### **For Office Use Only**

**Received & Confirmed by HKIFM**  
 Unit C 35/F Morrison Plaza  
 5-9A Morrison Hill Rd, HK  
 Tel: 2537 0456 Fax: 2537 4426  
 Website: www.hkifm.org.hk

**(Receipt Chop)**

**(Attendance Chop)**



## *Overview of TEFMA and a Presentation on the objectives of the Benchmarking Survey*

### About TEFMA

The Australasian Tertiary Education Facilities Management Association (TEFMA) was established in October 2003 as an independent association of facilities managers operating in the tertiary education sector of Australia, New Zealand, Hong Kong and Singapore. TEFMA was formed from AAPPa which was the Australasian chapter of the US parent APPA, which is The Association of Higher Education Facilities Officers. APPA is an international association dedicated to maintaining, preserving, and promoting the quality of educational facilities. TEFMA has a similar raison d'etre to APPA and has a strategic partnership with them. TEFMA also has a strategic partnership with AUDE, the United Kingdom association of University Directors of Estates in and HEFMA, the Southern Africa Higher Education Facilities Management Association.

TEFMA assists facilities managers in universities, colleges and other educational institutions in the Asia-Pacific region by promoting excellence in the planning, construction, maintenance, operations and administration of educational facilities.

TEFMA serves the education community by conducting research, developing educational programs, holding conferences and workshops, producing publications, developing guidelines, and serving as a central information source for its members.

### About Speaker

Robert Kelly is the Director, Buildings and Grounds Office at Macquarie University, Sydney. Robert has worked in facilities management for 18 years, the past 12 years in the higher education sector. He has a Masters degree in Design Science (Facilities Management) from the University of Sydney. Robert served on the Board of the Australasian Association of Higher Education Facilities Officers (AAPPa) from 1997-2002, including a term as President, and is currently President Elect of the Tertiary Education Facilities Management Association (TEFMA). He has visited many Australian and overseas universities (USA, UK, Canada and South Africa) and through these visits has gained a broad understanding of different education systems, with an emphasis on facilities / estates management issues, initiatives and funding.