

Terms and Conditions for placement of Vacancy Notice at Jobnet of the HKIFM website

The company requesting the placement of vacancy notice shall be subject to the following terms and conditions:

1. The company shall warrant that any information provided or contained in the advertisement is accurate in all aspects.
2. By providing such information, the company is taken to have agreed to indemnify the Hong Kong Institute of Facility Management Ltd (hereafter call “the Institute”) from any claims from any third parties as result of or arising out of such information.
3. The Institute shall not be held liable for any loss or damage suffered by anyone as a result of or arising out of such information.
4. The person recruited for the post should be a direct employee of the company, unless explicitly stated in the notice.
5. The employment arising from the vacancy notice should be subjected to relevant laws in Hong Kong, including but not limited to the Employment Ordinance, the Statutory Minimum Wage, the Employees’ Compensation Ordinance, the Sex Discrimination Ordinance, the Disability Discrimination Ordinance, the Family Status Discrimination Ordinance and the Race Discrimination Ordinance and Personal Data (Privacy) Ordinance as relevant.
6. The company must ensure that all activities carried out by the company are lawful and the information provided in the vacancy notice is true, correct and based solely on genuine recruitment needs.
7. The vacancy notice will normally be placed in the current calendar month and next consecutive calendar month. The Institute will process vacancy application as soon as possible upon receipt of the relevant information. The company should notify the Institute immediately if there is material change in the vacancy notice such as the contact means or terms of employment.
8. The Institute is not bound to accept request for placing a vacancy notice. The Institute’s decision as to whether any vacancy notice is to be posted online shall be final. The Institute reserves the right to refuse processing of any vacancy application, or suspend the posting of vacancy notice.
9. The Institute shall not be held liable for any late processing of the vacancy application or suspension due to breakdown of the website or other reasons.

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