Editor’s Note

Adding values to your building

In August and September FM Communicator, we introduce why & how Post Occupancy Evaluation (POE) provides answers or additional insights into:

- How good is your building;
- Are users happy to work or stay in your building.

For October FM Blog, we are going to explain how POE fits in the facilities management or the overall asset management regime. With proper implementation of POE, both tangible and intangible benefits could be attained:

- Better user’s satisfaction;
- Better safety;
- Better thermal comfort
- Better service reliability;
- Better sustainability;
- Better value-for-money.

Percy Kong
Percy Kong
Director of Communications
Recent Event

A technical visit to the Hong Kong Jockey Club “Shatin Communications and Technology Centre” was held on 24 September 2016 (Saturday). Detailed presentation was given introducing the ideology of its design and development, incorporating FM as an integral part of the project team. Escort tour to the Telebet Centre, Broadcasting Department, BMS and other facilities had enabled more in-depth understanding of the overall operation and maintenance of the entire Centre.
Upcoming Event

THE HONG KONG INSTITUTE OF FACILITY MANAGEMENT
Annual Dinner cum EFMA 2016 Presentation Ceremony

HKIFM Annual Dinner cum Excellence in Facility Management Award 2016 Presentation Ceremony

Guest of Honour: Dr KO Wing-man, BBS, JP
Secretary for Food & Health

Date: 24 November 2016 (Thursday)

Time:
- Cocktail Reception ~ From 6:30pm to 7:00pm
- Dinner & Presentation Ceremony ~ From 7:00pm to 10:30pm

Place: Crystal Ballroom, Level B3, Holiday Inn Golden Mile
50 Nathan Road, Tsim Sha Tsui, Kowloon, Hong Kong

Fee:

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<thead>
<tr>
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<th>Early Bird Rate (Payment received on/before 23 Oct 16)</th>
<th>Normal Rate (after 23 Oct 16)</th>
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<tbody>
<tr>
<td>HKIFM Member</td>
<td>$900/Person</td>
<td>$1,050/Person</td>
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<tr>
<td>Non-HKIFM Member</td>
<td>$980/Person</td>
<td>$1,100/Person</td>
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<td>$11,000/Table (for 10-12 persons)</td>
<td>$12,800/Table (for 10-12 persons)</td>
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The closing date for reservation will be 11 November 2016 (Friday).
Cheque should be made payable to “The Hong Kong Institute of Facility Management Ltd”. Interested party should complete and return the below Reply Slip together with the cheque to The HKIFM at Suite 2102, 21/F, Connaught Commercial Building, 185 Wanchai Road, Hong Kong by mail. Seats are limited and reservations are first-come-first-served. For enquiries, please feel free to contact our Secretariat Office at 2537 0456.

∞ Reply Slip ∞

HKIFM Annual Dinner cum
EFMA 2016 Presentation Ceremony ~ 24 November 2016 (Thursday)

The closing date for reservation will be 11 November 2016 (Friday)

Name: [ ] Mr [ ] Ms [ ] Miss
Organisation/Company:
Correspondence Address:
Contact No.: Email Address:

I/We would like to reserve
______ number of table(s) at $________ per table (sub-total: $________)
______ number of seat(s) at $________ per seat (sub-total: $________)

Payment Method
By Cheque (Bank: No.: Total Amount: $________)

Important Notes:
1. The HKIFM reserves the right to cancel or make necessary changes to the event. Payment received is non-refundable unless the event will be cancelled.
2. Reservations are on first-come-first-served basis.
3. The HKIFM reserves all right on final arrangement of tables and seats.
4. Cheques should be made payable to “The Hong Kong Institute of Facility Management Limited”.
# Upcoming Event

<table>
<thead>
<tr>
<th>Title</th>
<th>Event Date</th>
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<tbody>
<tr>
<td>HKIFM Annual Dinner cum Excellence in Facility Management Award 2016 Presentation Ceremony</td>
<td>24 November 2016</td>
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# Supporting Event

<table>
<thead>
<tr>
<th>Title</th>
<th>Organizers</th>
<th>Event Date</th>
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<tbody>
<tr>
<td>Energy Saving Championship Scheme</td>
<td>ENB &amp; EMSD</td>
<td>Aug 2016 ~ 2017</td>
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<tr>
<td>Industrial Spotlight</td>
<td>IFMA</td>
<td>12 October 2016</td>
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<tr>
<td>Guided Tour to Shatin Sewage Treatment Works</td>
<td>IFMA</td>
<td>15 October 2016</td>
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<tr>
<td>CPD Course on Code of Practice for the Electricity (Wiring) Regulations 2015 Edition</td>
<td>BSOMES</td>
<td>10 November ~ 8 December 2016</td>
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<tr>
<td>Guided Tour to HK Electric Natural Gas-fired Generating Unit</td>
<td>IFMA</td>
<td>19 November 2016</td>
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<tr>
<td>7th Greater Pearl River Delta (GPRD) Conference on Building Operation and Maintenance</td>
<td>BSOMES</td>
<td>6 December 2016</td>
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Construction of a building is the beginning of asset management (AM) lifecycle processes. The demonstration of fit-for-purpose and value-of-money of AM efforts and costs could not be accomplished by adopting the best practices in any individual AM disciplines, i.e. design & construction, facilities management (FM) and business management. User’s feedback and continuous assessment of building performance could supplement the performance gaps among the AM disciplines.

The delivery of FM services, through various AM processes, is depicted in the figure above - illustrating the relationship between resource (input) and service deliverables (output). Post Occupancy Evaluation is considered an effective linkage that bridges the performance gaps of the AM disciplines mentioned before. In so doing, productivity and cost-effectiveness of asset management system could be assessed by measuring the Services (system Output) versus Resources (system Input).
CPD Requirements for Members

Continuing professional development (CPD) is a common requirement of most professional institutes to ensure effective execution of professional duties throughout the members' working life. With the approval of the Council, the Institute has laid down the CPD requirements for its members.

In brief, all members (including fellows) and associates should complete a minimum of 20 hours per year on a mandatory basis starting from 1 July 2014. The CPD may come under 3 categories: (1) education and training, (2) community, institutional, and social services, (3) private study. A minimum of 10 hours should fall within the type of education and training, of which at least 4 hours should be related to activities organized by the HKIFM. Private study should be subject to a maximum claim of 5 hours per year.

The detailed requirements have been uploaded to the HKIFM homepage. Please click HERE for details.

Recruitment

HKIFM is committed to promoting the facility management profession in the territory. Just contact us via email: communication@hkifm.org.hk, if you wish to join the various committees to work with our experienced Committee Directors for the well-being of all members.

Please contact Mr Percy Kong, Director of Communication, should you have any comments and suggestions on this issue of FM Communicator.

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